

Republic of the Philippines
City of Pasay, Metropolitan Manila
Business Permits & License Office

APPLICATION FORM FOR RENEWAL OF BUSINESS PERMIT

Date of Application: _____

Official Receipt No.: _____

BUSINESS ACCOUNT NO.:

O.R. Date : _____

Amount Paid: _____

NAME OF TAXPAYERS		Telephone No.		Gross Sales for 2006	
Address:				Php _____	
Business Trade Name:		Telephone No.		Fax No.	
Commercial Address:		Building Name No.		Street Barangay No.	
Main Line of Business:		Main Products / Services:			
Other Line of Business:		Others:			
<input type="checkbox"/> Barangay Clearance:	<input type="checkbox"/> Previous Mayor's Permit	<input type="checkbox"/> Public Liability Insurance		<input type="checkbox"/> Issuing Company: _____ Date: _____	
<input type="checkbox"/> DTI Reg. No. :	<input type="checkbox"/> SEC Reg. No.	Proof of Ownership:			
Ownership Type:		Registered Name:		Lessor's Name:	
<input type="checkbox"/> Single Proprietorship	<input type="checkbox"/> Partnership	<input type="checkbox"/> Corporation		Real Property Tax Receipt No.:	
		Period Date:		Rent per Month:	
				Area in Sq. Meter:	

Name of Applicant or Authorized Representative	Signature	Position

<i>To be filled-up by the Regulatory Offices Concerned</i>			
OFFICE	REMARKS & RECOMMENDATION	SIGNATURE	DATE
City Health Office <i>(For Health Related, Restaurants, Bars Businesses Only)</i>	<i>Subject for periodic Inspection</i>		
Tourism & Cultural Office <i>(For Travel Agency & Ticketing Office Only)</i>	<i>Subject for periodic Inspection</i>		
Traffic Management Office <i>(For Transport Businesses Only)</i>	<i>Subject for periodic Inspection</i>		
For Mayor's Permit			
Business Permit & License Office			

<i>Mayor's Permit received By:</i>		<i>Business Plate No.:</i> _____	
<i>Signature:</i> _____	<i>Date:</i> _____	<i>Signature:</i> _____	<i>Date:</i> _____
<i>Name in Print:</i> _____		<i>Name in Print:</i> _____	

BUSINESS PERMIT AND PLATE CLAIM STUB

Business Trade Name: _____ **Mayor's Permit No.:** _____

Date of Release : _____ **Time Release:** _____ **Released By:** _____

